



**Human Services Advisory Committee Minutes  
City Hall East Second Floor Conference Room  
City Hall East, 601 E. Hickory, Denton, TX  
Friday, March 9, 2018, 11:30a-1:30p**

**Members Present:** Pamela Barnes, Laura Mauelshagen, Stephen Coffey, Hannah Garcia, Roy Onyebetor, Christie Wood

**Members Not Present:** Ryan Appleton, Angela Bennet-Engle, Meredith Buie, Jane Upshaw

**Staff Present:** Danielle Shaw

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I. Call to Order

A Quorum was established. Hannah Garcia, Chair called the meeting to order at 12:18 p.m.

II. Approval of Minutes from March 2, 2018

Minutes from February 23, 2018 were presented for Approval.

**Stephen Coffey moved that the minutes be approved as presented. Laura Mauelshagen seconded the motion. The motion carried.**

III. Conflict of Interest Disclosure

Pam Barnes disclosed she is employed at Health Services of North Texas.

IV. Review of Committee Evaluation Sheets

Staff provided the HSAC members with allocation estimates of funding available including \$322,500 in General Fund and \$131,945 in Community Development Block Grant (CDBG) Funds. Members had the opportunity to complete and submit the HSAC Application Review\_2018-2019.xls form. All submissions received were collected from HSAC members prior to the meeting. The HSAC Application Review\_2018-2019 report including any individual member's recommendations was projected on the screen for review and consideration. Staff explained that in addition to the tools reported at the last meeting, the report provides mean, median and especially mode as well as Low and High data.

V. Discussion and Approval: Committee Funding Recommendations

Members reviewed agency allocation for Health Services of North Texas while Pam Banes was not present.

Health Services of North Texas

Pam Barnes abstained from this funding discussion.

The Health Services of North Texas request is \$60,000.

Having no additional comments, Health Services of North Texas is recommended for level funding of \$45,000.

Members considered remaining recommendations in alphabetical order.

The Boys and Girls Clubs of North Texas request is for \$17,560.

The members acknowledged that the agency did finally provide board representation from Denton. Members discussed not having been provided sufficient information regarding how the agency would be able to serve more kids or expand the program. With no waitlist, there was no documented need for growth. Members also expressed concerns that the City funding is the only source of funding for the program. This combined with no clear plans for growth or expansion led to discussion about the agencies fundraising efforts. Members tried different funding scenarios in the HSAC Application Review\_ 2018-2019 tool to see what impact different funding amounts might make to service units and unduplicated clients. They were not confident any lower grant award would have significant impact to make it worth the agency's time in meeting grant reporting requirements.

Having no additional comments, Boys and Girls Clubs of North Texas is not recommended for funding in the 2018-19 grant year. The agency is encouraged to apply again in the future.

The Court Appointed Special Advocates (CASA) request is \$20,000.

Having no additional comments, CASA is recommended for full funding of \$20,000.

The City of Denton - Parks and Recreation request is \$51,533.

Members expressed a positive assessment of the program's value to the clients and the community for parents need full-time summer care but do not have the financial resources. The request is for 100% of the program. Members tried different funding scenarios in the HSAC Application Review\_ 2018-2019 tool to see what impact different funding amounts might make to service units and unduplicated clients. In consideration of the amount of funding the committee has to award overall and that the program as a City program with access to additional resources as well as offering another scholarship program, the committee will recommend an amount lower than the previous funding year.

Having no additional comments, City of Denton - Parks and Recreation is recommended for funding of \$25,000.

The Communities in Schools request is \$24,000

Members discussed their support of the program and specifically, the outcomes of the program. These outcomes support continued funding of the program.

Having no additional comments, Communities in Schools is recommended for \$22,000 in funding which is a slight increase over 2017-18 funding.

The Denton Christian Preschool request is \$36,805

Having no additional comments, Denton Christian Preschool is recommended for level funding of \$26,000.

The Denton City County Day School request is \$53,058

Member's comments included positive remarks regarding the agency's presentation.

Having no additional comments, Denton City County Day School is recommended for funding of \$37,000 which is a slight increase over 2017-18 funding.

Members moved discussion of Fred Moore to here due to it being the same program area as the last two agencies discussed.

The Fred Moore Nursery School, Inc. request is \$80,000

Members expressed concerns with reporting deficiencies in the current grant year that were discussed in previous meeting as well as how this is related to the member's previous year concerns regarding staffing changes that warranted a request to monitor the agency's ability to implement the grant in the current funding year. Members tried different funding scenarios in the HSAC Application Review\_ 2018-2019 tool to see what impact different funding amounts might make to service units and unduplicated clients.

Having no additional comments, Fred Moore Nursery School, Inc. is recommended for reduced funding of \$40,000.

The Denton Community Health Clinic request includes \$35,000 for Behavioral Health and \$5,000 for Diabetic Eye Exams. The total agency request is \$40,000.

Members discussed that in the Diabetic Eye Exam funds had not been expended fully for the previous two years. The committee members discussed that the programs can be funded at a total amount and then the agency can allocate amounts among the two providing some flexibility if the program does not perform as proposed.

Having no additional comments, Denton Community Health Clinic is recommended for funding of \$32,000 which is a slight increase over 2017-18 funding.

The Denton County Friends of the Family request is \$35,000.

Members commented that the applications was received late and that there were application items left incomplete. Members reiterated the "one strike and you are out" policy. Members tried different funding scenarios in the HSAC Application Review\_ 2018-2019 tool to see what impact different funding amounts might make to service units and unduplicated clients. Members agreed to reduce agency funding but if there are remaining funds at the end of the recommendation funding discussion today that additions be made to this agency first.

Denton County Friends of the Family is recommended for full funding of \$30,000.

The Denton County MHMR Center request is \$20,000.

Members discussed the agency's difficulty in expending previous awards due to low salary levels for program positions. Members considered that the agency is now requesting funding for an entirely new program remarking that the same issues may present themselves. Members also discussed that new programs typically are awarded a lower amount but since this agency has a relationship with the City due to past funding awards, it will consider a higher award amount than would be typical for a new program.

Having no additional comments, Denton County MHMR Center is recommended for level funding of \$15,000.

The Giving Hope, Inc. funding request is \$40,000.

Members discussed the different place the agency is in compared to the same time last year. Members feel like the concerns have been addressed and the agency is moving in a positive direction. Members compared presentation from other agencies in the same service areas and that this application is for a program not previously supported both as confirmation of growth and strong direction.

Having no additional comments, Giving Hope, Inc. is recommended for funding of \$31,000 which is an increase over 2017-18 funding.

The Interfaith request is for \$24,000

Members expressed a desire to see the agency do a better job of looking strategically. Members liked that the agency is working more collaboratively through HMIS and shared data collection. Members agreed that the program while duplicative of Giving Hope, Inc., the two agencies complement each other more than duplicate because of different rules in each program. Members tried different funding scenarios in the HSAC Application Review\_ 2018-2019 tool to see what impact different funding amounts might make to service units and unduplicated clients.

Having no additional comments, Interfaith is recommended for funding of \$7,000 which is a slight increase over 2017-18 funding.

The Monsignor King Outreach Center request is \$34,800

Having no additional comments, Monsignor King Outreach Center is recommended for funding of \$32,000 which is an increase over 2017-18 funding.

The Our Daily Bread request is \$15,000

Members discussed that this is a new agency to the grant and that while the HSAC would not normally fund at this request amount, the agency's presentation and the fact that there is a strong community need for food security, Members will consider funding the full request. Members made clear that the agency will need to prove they can expend funds and manage the grant before additional funding would be awarded in any future grant request.

Having no additional comments, Our Daily Bread is recommended for full funding of \$15,000.

The PediPlace request is \$10,000.

Members commented that the agency did a good job of explaining that even though they do not have an office in Denton, Denton residents have need of the program. Member expressed concern that the agency does not have Denton representation on the board and that growth into Denton might be better facilitated if there is a representative from Denton to inform that process. Members highly recommend that the agency understand this is a consideration before additional funding would be awarded in any future grant request.

Having no additional comments, PediPlace is recommended for funding of \$5,000.

The RSVP: Serving Denton County - VISTA request is \$13,000.

Members commented that the impact of this program was visible throughout the community.

Having no additional comments, RSVP: Serving Denton County – VISTA program is recommended for full funding of \$13,000.

The RSVP: Serving Denton County - Volunteers request is \$12,000.

Having no additional comments, RSVP: Serving Denton County– Volunteers program is recommended for level funding of \$5,000.

Special Programs for Aging Needs request is \$25,000.

Having no additional comments, Special Programs for Aging Needs is recommended for funding of \$25,000 which is a slight increase over 2017-18 funding.

The Salvation Army of Denton request is \$35,000.

Having no additional comments, Salvation Army of Denton is recommended for level funding of \$20,000.

The Youth and Family Counseling request is \$20,000

Members commented that they would prioritize the First Offender program but will fund the agency for both programs. Since members will not be recommending the full amount of the request, HSAC will give the agency the discretion to allocate amount based on its determined need.

Having no additional comments, Youth and Family Counseling is recommended for funding in the amount of \$10,000 which is an increase over 2017-18 funding.

Staff indicated that these recommendation amounts will be compiled into the 2018-19 Human Services Advisory Committee Recommendations for Funding spreadsheet and the document will be attached to the minutes.

The members reviewed the total recommendations. The members commented that they would love to give to every program. Members discussed the primary goal for the HSAC is to ensure that there is no duplication of services. There was discussion that the HSAC seeks to consider the size and impact of each program, to make referrals and help facilitate coordination when possible. Member requested that DCFOF be considered for full funding if any agency declined funding.

There was consensus that this be accepted. This generated discussion about adding the same pro rata adjustment option to the approval of the recommendations as in the previous year to give staff flexibility in making small adjustments if needed due to the budget approval process.

**Pam Barnes moved that the Human Services Advisory Committee make the recommendations at the amounts as listed in the Recommendation for Funding Sheet with an automatic pro-rata increase or decrease in any City Council approved budget amount less than or equal to a 5% change. Any budget approval is more than +/- 5% then the committee will reconvene to make allocation adjustments and finally if any agency declines funding then any amount would be allocated to Denton County Friends of the Family up to full funding request with any additional funds over that amount reallocated under the same pro-rata conditions previously stated. Laura Mauelshagen seconded the motion. The motion carried.**

In closing comments, members reviewed a response from Council Member Gregory related to their email request to City Council members to gather and feedback from council members for any priorities.

Members reviewed a draft of a letter to be used in writing the presentation to City Council. Suggestions were provided. An update would be sent out to members for any final comment and then it will be incorporated in the final presentation to City Council in Late April or early May.

## VI. Adjourn

The next meeting of the committee will be scheduled in the summer to discuss the funding application and plan for a Council work session presentation to discuss funding priorities.

Having no other business, the meeting was adjourned at 1:39 p.m.

Minutes Respectfully Submitted by Danielle Shaw, Staff Liaison to the HSAC

Minutes Approved: November 7, 2018