

**DENTON ANIMAL SHELTER ADVISORY COMMITTEE MEETING**

**Minutes from March 13, 2018**

**PRESENT:** Nanci Kimmey, Paul O'Neill, Lt. Hildebrand, Kathleen Duffy

**ABSENT:** Dr. Angie Paben, Anne Sullivan, Charles Hunter

**I. Called to Order**

The meeting was called to order by Nanci Kimmey at 11:35 a.m.

**II. Approval of December 17, 2017 Minutes**

Motion was made by Lt. Hildebrand to approve minutes as reviewed; seconded by Nanci Kimmey and approved.

**III. Review of Denton Animal Shelter Reports – Paul O'Neill**

- A. Staff Positions – Fully Staffed. The new hire Daniel Solis is now state certified. They have requested new ACO positions for the next fiscal year.
- B. Kennel Reports - Case Statistics from 10-1-2017 to 03-12-2018 . Live release rate has been around 90.5% , goal is at least 85%. Average stay for the animals at the shelter is two to three weeks.
- C. Community Events – Events scheduled in March include: March 15 Panera will donate a percentage of their sales in the evening; Honda of Denton will be at the shelter on March 24 to donate food.
- D. Volunteer Hours – They are now tracking the volunteer hours; 4,000 hours would equal equivalent of two employees.

**V. Old Business – Lt. Hildebrand & Paul O'Neill**

- A. Status on wheels for the stainless steel kennels in the stray hold area.
- B. Still working on revision for foster care agreement

**VI. New Business – Lt. Hildebrand & Paul O’Neill**

- A. Reconfiguration and installation of new kennels in Isolation area.
- B. RFP for RSVP as of March 27, 2018.

**VII. Adjourned**

Meeting was adjourned at 12:30 p.m.

**The next meeting is scheduled for June 12, 2018 @ 11:30 a.m.**

Respectfully Submitted

Kathleen Duffy