

MEMORANDUM

DATE: September 22, 2017

TO: The Honorable Mayor Watts and Council Members

FROM: Todd Hileman, City Manager

SUBJECT: Friday Staff Report

I. Council Schedule

A. Meetings

- 1. Public Utilities Board Meeting on **Monday, September 25, 2017** at **9:00 a.m.** in the City Council Work Session Room.
- 2. Closed Meeting of the City Council on **Tuesday**, **September 26**, **2017** at **8:00 a.m.** in the City Council Work Session Room.
- 3. Agenda Committee Meeting on **Wednesday**, **September 27**, **2017** at **3:30 p.m.** in the City Manager's Conference Room.
- 4. Regular Session of the Planning and Zoning Commission on Wednesday, September 27, 2017 at 6:30 p.m. in the City Council Chambers.

II. General Information & Status Updates

A. Community Engagement in Denton's Amazon Bid – The Department of Economic Development is leading Denton's response for Amazon's HQ2, the company's second headquarters location that's expected to bring a \$5 billion investment and 50,000 high-paying jobs to the city that lands the project. As City staff strategizes and gathers the data required for a top-quality response, we also want to appeal to Amazon's corporate culture by showcasing Denton's creativity and community spirit. So, we are teaming up with GSATi and the Denton Convention and Visitors Bureau to launch an online campaign to introduce Amazon to Denton through Dentonites' eyes. GSATi is creating a website, and we launched a social media campaign on 9/21 inviting people to post photos of Denton on Instagram using the hashtag #HQ2Dentontx. Staff contact: Caroline Booth

- B. Tetra Pak Announces Denton Expansion Tetra Pak has publicly announced its facility expansion on Airport Road to accommodate a new 196-foot-long laminating machine that will allow the company to provide new packaging options to customers across the US and Canada. The addition will total 5,000 square feet, and the estimated capital investment is \$30 million. The majority of that investment is in the new laminator, and it will allow Tetra Pak to move some production from Mexico to Denton. This is the company's second building expansion in Denton since 2013; the 2013 expansion included the relocation of Tetra Pak's US headquarters from Chicago to Denton. The company's news release is available here. Staff contact: Caroline Booth
- C. <u>Heat from DEC Engines</u> Council Member Duff asked for information on whether the heat from the DEC engines could be converted into steam or any other beneficial product. The DEC was not designed or constructed with any equipment that could utilize the heat contained in the engine's exhaust. The reasoning behind not utilizing this heat source is centered around the operational model of the DEC. The DEC was designed to be a quick start peaking generation facility. Peaking facilities generally have short duration run times and generally do not run at night. Sporadic operation of a peaking facility would not generate enough heat to consistently generate enough steam to economically justify the expense of the equipment required to utilize the heat. Therefore, utilizing the engine exhaust heat was not a design consideration of the facility. Staff contact: Bryan Langley
- D. <u>Hurricane Irma Assistance</u> DME crews continued to assist the City of Ocala, FL with returning electricity to residents. When they arrived last Wednesday morning on Sept. 13, nearly all of their 30,000 customers were out. As of this Tuesday, all customers that did not have damage to their homes had electricity restored. DME crews left Wednesday morning and returned Thursday evening. The City of Denton has received many notes of appreciation from the residents in Ocala. Below are a couple notes:
 - "We live in The City of Ocala, Florida and took a direct hit from Irma a few weeks ago. We lost a large magnolia tree on our property which took down our power lines and snapped our power pole and service riser. The area was up and running within a few days but with the power pole an issue we were shuffled to the end of the list. After 7 days without power and countless calls to Ocala Utilities we were certainly uncomfortable and frustrated.

At 4 pm on Monday, Sept. 18th a line of Denton Electric service trucks turned the corner to our street and came directly to our home. Like Texas Rangers the large crew scrambled to work after a brief look at the damage. One crew pulling the old pole, another unloading the new pole and set the 35 footer. A linesman ascended up the new pole and drilled the new anchor hole while the others moved vehicles in place to reconnect to the new riser and transformer. All the while Cliff Knight chatted with me and assured us we would be up and running in no time.

The DME boys were all cordial, polite and friendly although they all looked tired and it was 90 plus degrees. They even took a moment, in between tasks, to meet our new Irish Wolfhound puppy who was very curious as to the goings on.

Bam, power restored, AC on, jobsite cleaned up. All in less than 90 minutes. We said "thank you" and like the Lone Ranger they were gone, waving goodbye from their trucks as the drove away to the next outage location.

I want to say that as a former public sector employee and County Dept. Director that the service and attitude extended by Denton Electric and their emergency staff was outstanding. They should stand proud and be commended for their cool and calm attitude and due diligence in a stressful situation for all involved. My wife Michelle and I are forever indebted to Denton Municipal Electric and the emergency team sent to Florida.

- "On behalf of myself and other citizens of Ocala Florida, I would like to say thank you to the crews working to restore power to my neighborhood from Denton Municipal Electric. All very friendly and professional. Shook a few hands but many I didn't have the chance. Again thank you!"
- E. North Lakes Park The Parks and Recreation Department is working with the Real Estate Division and an engineering firm to overlay the new trail, the proposed dog park, and associated parking lot on the property at North Lakes Park that Council asked staff to explore selling for commercial development. This parcel is located on Highway 77 just south of the McNatt Animal Adoption facility. Revenue from this proposed sale could be used to help fund construction of the Vela Athletic Complex on Riney Road. Staff will bring this item back to Council at the November 7, 2017 Work Session. Contact: Emerson Vorel
- F. Extra Utility Poles A question was raised during a recent Council meeting if a strategy could be used to reduce the number of utility poles around Denton. Presently the following utility companies either own or are attached to existing utility poles across Denton: DME (Electric and Fiber), TMPA, Brazos Electric Power Cooperative (BEPC), Oncor, CoServ, Frontier (previously Verizon), Spectrum (previously Charter), Grande Communications, and UNT.

In September 2016, Council approved an updated Pole Attachment Agreement template. The updated agreements, once executed with each communication utility will provide the City of Denton an improved legal means and leverage to continue encouraging the franchised utilities to shorten their timelines to transfer their facilities to new poles that are replaced, where operationally and physically possible. A process is in place and staff anticipates that the updated Pole Attachment Agreements will be signed in FY2017/2018 with each of the franchised utilities.

DME has also recently started using the nationally accepted utility notification process called NJUNS (National Joint Use Notification System). This is an internet software database that multiple utilities and communications companies utilize to post specific pole locations and requested pole attachment work. One of the widely used NJUNS capabilities is its ability to timestamp the date of the initial request or entry, and information related to the ongoing progress that is necessary to resolve conflicts. The use of NJUNS will greatly improve timing and responsiveness of cleaning up possible redundant or topped off poles across Denton that were installed for new capital projects and to meet customer electrical requirements and requests.

If a Council Member or resident has a specific request to be investigated and cleared up immediately, staff can reach out and bring any associated costs back for review and discussion. As a point of reference, a recent request to clean up a small grouping of

poles located at Dallas Drive and Teasley involved Frontier and they indicated that after examining this location, it was too costly in man-hours and facility replacement to reduce any telephone equipment/poles. The cost to eliminate one pole with having to purchase new telephone cable and placing it from the adjacent manhole, splicing time and relocating an existing air machine would be well in excess of \$100k. Frontier indicated that they would not incur the cost on a project such as this and any cost would be the responsibility of the City. Staff contact: Brent Heath

- G. State of the City The City held its first State of the City event earlier this year on March 30. The Committee on Citizen Engagement met and discussed the event among other items in August. The COCE recommended moving the State of the City to the fall timeframe to coincide with the start of the City's fiscal year and to have more distance from the May election timeframe. As such, staff is proposing to move up the second State of the City event and have it be held on **Thursday, November 9 at the Civic Center beginning at 6:00pm.** Details are still being worked on, but staff is incorporating feedback received, such as to set a schedule specifying when the Mayor will speak, have time for visitors to go around the department tables before and after, allow more time for Q&A, and have more columns of seating available. Please contact Sarah Kuechler with any concerns on the proposed date or feedback on the event. Staff contact: Sarah Kuechler
- H. TxDOT Proposes Improvements to FM 1830 TxDOT will hold a public meeting for proposed improvements to FM 1830 from FM 407 to US 377 in Denton County, a distance of approximately 5.4 miles. The meeting will be from 6 to 8 p.m., Tuesday, September 26 at Harpool Middle School, 9601 Stacee Lane in Lantana. TxDOT staff and project consultants will be available to answer questions about the project. The meeting will be in an informal 'open house' format.

The project would widen FM 1830 from a two-lane roadway to a four-lane roadway. Proposed improvements would include constructing inside 12-foot wide travel lanes (one in each direction) and outside 14-foot wide travel lanes (one in each direction) for shared use by bicycles and vehicles. Sidewalks would also be constructed on each side of FM 1830 throughout the project limits. Additional right of way would be required along existing FM 1830.

Maps showing the project location and preliminary design will be displayed. The cost of the project is approximately \$54 million and it is in the feasibility study planning stage. Staff contact: Mark Nelson

- I. <u>Streets OCI</u> At the September 12 City Council work session, Council inquired about the Overall Condition Index (OCI) ratings for streets. Please see **attached** slides which provide prospective on the OCI ratings scale and shows how funding can impact the City's overall score. Staff contact: Galen Gillum
- J. Open Data Technology Services Director, Melissa Kraft, was recently featured in an article from UT Arlington's newspaper regarding Open Data. The City of Arlington is looking to adopt a similar Open Data policy as Denton. Staff contact: Melissa Kraft

K. <u>DTV Programming Award</u> – The National Association of Telecommunications Officers and Advisors (NATOA) honored the winners of the 32nd Annual Government Programming Awards (GPAs) last week in Seattle, Washington. DTV and the City of Denton won 2nd Place in Documentary – Event Coverage for "When a Playground Builds Community" a documentary about the community build of the Eureka 2 Playground at South Lakes Park. The GPAs honors excellence in broadcast, cable, multimedia and electronic programming produced by local government agencies from across the country.

The Eureka 2 Playground at South Lakes Park is more than just a playground - it's a labor of love for many in Denton. This is the story of how our community came together to pay tribute to the past, and built a place for our children to create memories for years to come. https://youtu.be/AgXRFEVs8jU Staff contact: Billy Matthews

- L. <u>STAR Recycling Award</u> The City of Denton has received an honorable mention for the Linda B. Smith Memorial Award for Outstanding Environmental Youth Education and Outreach Program from the State of Texas Alliance for Recycling (STAR). This award is for the educational tours and accompanying Field Journals at ECO-W.E.R.C.S. Resource Recovery Park. Each year, hundreds of students, teachers, and other community members take tours at ECO-W.E.R.C.S. which includes tours of the landfill, Beneficial Reuse compost operations, Pratt Materials Recovery Facility, and Pecan Creek Water Reclamation Plant to learn about various ways that Denton conserves resources. Staff will accept the award at the STAR Recycling Summit October 22-24 in Austin. Staff contact: Katherine Barnett
- M. National Recreation and Park Association Certifications The National Recreation and Park Association (NRPA) is the leading advocacy organization dedicated to the advancement of public parks, recreation and conservation. NRPA offers two of the industry's highest levels of certification and we're proud to share that the following staff have passed the exam and are now Certified Park and Recreation Professionals exhibiting the highest standards of ethical and professional practice in the delivery of park and recreation programs: Jason Barrow, Maria Denison, Tracy Durmick, Chris Escoto, Heather Gray, Alicia McDaniel, Jane Riddle, Megan Thomas, Sara Travis, Sara Farris, Monica Martin, Caroline Seward and D'Lee Williams. Contact: Emerson Vorel
- N. <u>Annual Achievement of Excellence in Procurement</u> The City of Denton has been awarded the prestigious 22nd Annual Achievement of Excellence in Procurement® (AEP) for 2017 from the National Procurement Institute, Inc. (NPI). The AEP Award is earned by public and non-profit organizations that obtain a high application score based on standardized criteria. The AEP is awarded annually to recognize Innovation, Professionalism, E-Procurement, Productivity, and Leadership in the procurement function.

The AEP program encourages the development of excellence as well as continued organizational improvement to earn the award annually.

For 2017, there were 205 successful applicants, including 48 counties, 68 cities, 25 higher education agencies, 26 school districts, 26 special districts, and 12 state agencies. Staff contact: Karen Smith

III. Attachments

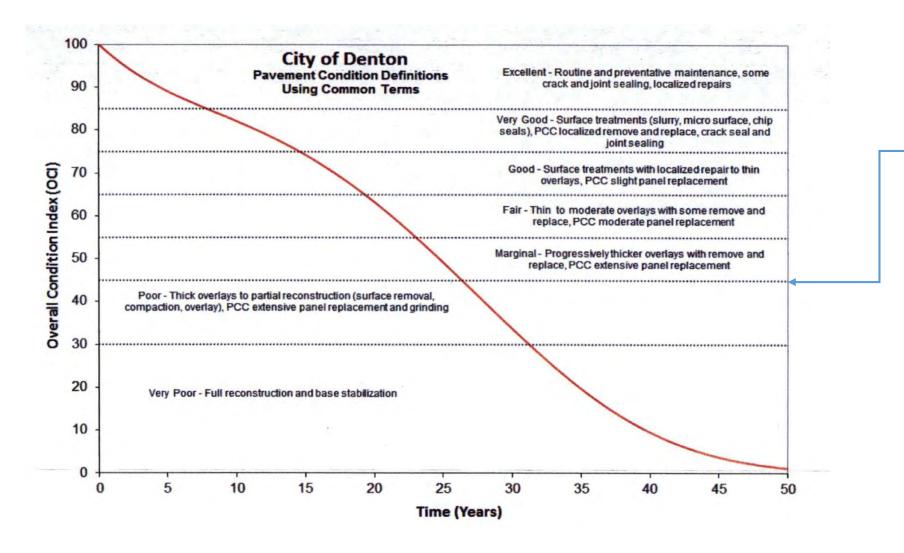
A. Streets OCI

IV. <u>Informal Staff Reports</u>

- A. Paid Parental Leave
- B. Brinker Substation Tree Survey

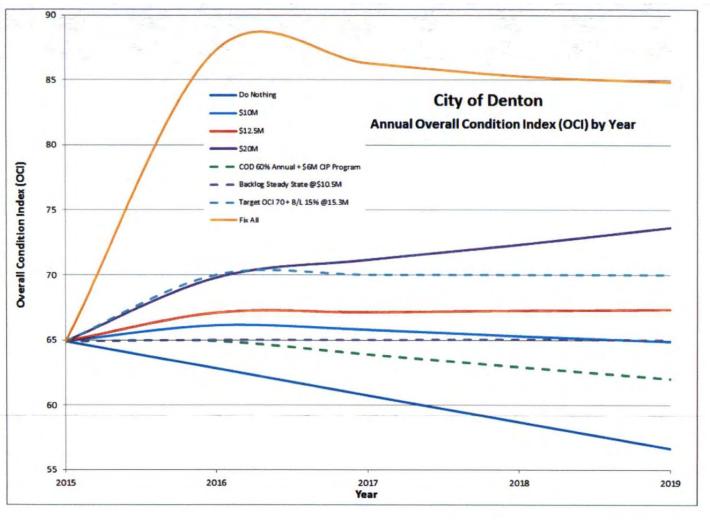
V. <u>Council Information</u>

- A. Council Requests for Information
- B. Draft Agenda
- C. Council Calendar (September-October 2017)
- D. Future Council Items
- E. Street Construction Report



Once a street reaches an OCI of 45, it is placed on the reconstruct list and we monitor, as a plan is created for funding from the CIP Program; work with Utilities to coordinate the replacements of their lines in the same area.

The City's goal is to get an overall score of 70 on our streets, up from a current score of 65. This chart shows several different prospective outcomes based on spending varying amounts of money dedicated to improving OCI scores from discussions held in 2015.



City of Denton Streets OCI Levels

INFORMAL STAFF REPORT TO MAYOR AND CITY COUNCIL

SUBJECT:

Paid Parental Leave

Date: September 22, 2017

EXECUTIVE SUMMARY:

In response to a request by Council on October 20, 2015, an Informal Staff Report was provided on December 4, 2015 which summarized the research that the Human Resources staff conducted on paid parental leave. Based on the research conducted at that time, there did not appear to be any other City in the State of Texas that offered paid parental leave (beyond what is required under the Family Medical Leave Act (FMLA)) other than the City of Austin. A summary of Austin's parental leave benefit is outlined on page 3.

At the August 22, 2017, Council meeting, members of the City Council again requested information on parental leave. As such, Human Resources staff did some additional research and followed up with cities previously surveyed to see if they made any changes to their leave benefits that would govern parental leave.

Below is an update of the report that was sent to the Council on December 4, 2015.

BACKGROUND:

At the October 20, 2015, City Council meeting, a citizen report was given by Naomi Wood regarding paid parental leave for City of Denton employees—and her recommendation to extend benefits beyond the FMLA. Council directed staff to do some research as to what other cities in Texas, especially those in the DFW metroplex, were doing regarding parental leave.

Under the FMLA, we must offer any employee who has been with the City at least 12 months and who has worked 1,250 hours in the 12 month period, 12 weeks of protected (assured continued employment), unpaid leave for the following reasons:

- for incapacity due to pregnancy, prenatal medical care or child birth;
- to care for the employee's child after birth, or placement for adoption or foster care;
- to care for the employee's spouse, son, daughter or parent, who has a serious health condition; or
- for a serious health condition that makes the employee unable to perform the employee's job.

We run our leave policies concurrent with FMLA, so employees can be paid during this 12 week period as long as they have the time accrued.

The City of Denton's leave benefit accruals are outlined in the chart on page 2. These accruals reflect the change to the non-civil service sick benefit that was adopted by Council at the

Date: September 22, 2017

September 12, 2017, City Council meeting (increasing the monthly sick leave accrual for non-civil service employees from 8 hours per month to 10 hours per month).

	Si	ck	Vaca	ntion
Employee Group	Accrual	Maximum Accrual	Accrual^	Maximum Carry-Over
Regular Full-Time, Non-Civil Service Employees	10 hours/month (equates to 15 days/year)	720 hours	10 hours/month (equates to 15 days/year)	320 hours on anniversary date
*Police Civil Service Employees and Fire Civil Service Employees Working Less Than 12-hour Shifts	10 hours/month (equates to 15 days/year)	No maximum accrual	10 hours/month (equates to 15 days/year)	320 hours on anniversary date
*Fire Civil Service Employees Working 12-Hour Shifts	15 hours/month (equates to 15 days/year)	No maximum accrual	15 hours/month (equates to 15 days/year)	480 hours on anniversary date

^{*} Police and Fire civil service employees accruals are in accordance with Chapter 143 of the Texas Local Government Code.

DISCUSSION:

On October 29, 2015, the seventeen cities below were surveyed on paid parental leave benefits. The cities were re-surveyed on August 31, 2017.

Allen

Arlington

Austin

Beaumont#

Bryan

Carrollton

Dallas^

Fort Worth^

Frisco

Garland[^]

Grand Prairie

Irving^#

Lewisville^

McKinney

Mesquite#

Plano^#

Richardson

[^]This is the basic monthly accrual rate for full-time employees. Full-time employees also receive four hours of "bonus" vacation time beginning on their 5th anniversary date and an additional four hours for every year of continuous service thereafter (4 hours on 5th anniversary, 8 hours on 6th anniversary, 12 hours on 7th anniversary, etc.)

[^] indicates those Cities that did not respond to our survey in 2015

[#] indicates those Cities that did not respond to our survey in 2017

2015 Results

Date: September 22, 2017

Fourteen of the Cities surveyed were part of our standard metroplex survey group. Through our contact with McGriff, Seibels & Williams, the City's benefits consultants, staff was able to reach out to the Cities of Bryan, Beaumont, and Austin as well. Staff received eleven responses to the survey. Of those eleven, the only City to offer paid parental leave benefits, beyond FMLA, was Austin. Staff went on-line to review the benefits of the Cities that did not respond and could not find anything specific to paid parental leave.

On November 3, 2015, Tiffani James, the City of Denton's Benefits and Leave Coordinator, contacted the Leave Administrator for the City of Austin. The Leave Administrator stated that the Program was requested by two aides who worked for City Council. When asked which Cities they modeled their policy after, she stated she did not know of any other cities in the state of Texas that offered paid parental leave. She knew that the Cities of Chicago and San Francisco offered paid parental leave, but she stated that Austin's policy was more generous. The following is additional information on their policy:

<u>City of Austin – Parental Leave Policy</u>

- The Program started on September 22, 2013.
- The Program provides a maximum of 240 hours (separate from sick and vacation hours) for employees in a 40-hour budgeted position to use for the birth of a child or the placement of a child for adoption or foster care; leave is awarded proportionate to the employee's budgeted workweek (i.e., 30 39 budgeted hours = 180 hours; 20 29 budgeted hours = 120 hours; less than 20 budgeted hours = 60 hours).
- The employee must be eligible for FMLA to qualify for the paid parental leave.
- Temporary employees and employees whose employment is negotiated through a collective bargaining agreement, or a meet and confer agreement, are not eligible for Parental Leave.
- The leave must be taken within the FMLA period associated with the date of the birth or placement of a child for adoption or foster care.
- Employees are <u>not required</u> to exhaust their accrued leave to participate in the program.
- If both eligible parents work for the City, both receive the proportionate amount of aid Parental Leave (reference second bullet above).
- Since inception, over 500 employees (out of 12,000) have used the Program at an approximate cost of \$2 million.

The Leave Administrator from Austin forwarded the policies from the Cities of Chicago and San Francisco that were given to her. The following is information on both Chicago's and San Francisco's policies:

<u>City of Chicago – Paid Parental Leave Policy</u>

- The Program started on November 1, 2011.
- The employee must be eligible for FMLA to be eligible for the leave.
- The birth mother may receive up to four weeks for a non-surgical delivery; or six weeks for a C-Section delivery.

- The birth father, or domestic partner, may receive up to two weeks for the birth of the child.
- The employee may receive up to two weeks paid leave for the adoption of a child.

<u>City of San Francisco – Paid Parental Leave Policy</u>

Date: September 22, 2017

- The Program started on November 5, 2002.
- The leave applies to permanent, provisional and exempt employees who (a) normally work at least twenty hours per week <u>and</u> (b) have completed six months of continuous service; any other City employee (a) who has worked at least 1040 hours in the twelve months prior to leave <u>and</u> (b) whose average work week is at least twenty hours.
- Provides compensation to supplement state disability insurance payments, paid sick leave and vacation, so the employee will receive the equivalent of his or her full salary for up to twelve weeks.
- The employee must exhaust their accrued paid leave before receiving any supplemental compensation.
- The supplement compensation shall be provided for no more than twelve weeks for employees on approved FMLA or sixteen weeks for employees on Temporary Pregnancy Disability Leave.

Staff also did a Google search for "Paid Parental Leave in Texas." Many references to the Texas laws governing maternity leave came up. Additionally, references to the University of Texas at Austin policy came up. Their policy offers up to 12 weeks of unpaid parental leave, for employees who are not eligible for Family and Medical Leave. According to their policy, though, employees must use all accrued and available paid leave while taking parental leave. There were also references to similar policies at Texas A&M University, Texas Tech University, and Texas Woman's University.

There have been numerous attempts to enact paid parental leave for federal employees. In 2015, S. 2033 was introduced offering 6 weeks of paid leave to federal employees who are experiencing birth, adoption or foster placement of a child. H.R. 532 was also introduced providing that 6 of the 12 weeks of parental leave made available to a Federal employee (under federal law) shall be paid leave. These bills did not pass.

2017 Results

Staff received thirteen responses when re-surveying the Cities. There were no changes to the 2015 survey results; however, staff has found through researching the Internet that, in addition to the City of Austin, the City of San Antonio and the City of Lake Jackson, Texas offer paid parental leave. Specifically, the City of San Antonio offers up to six weeks of paid parental leave to full-time employees (birthing and non-birthing parents), within twelve months after the birth of placement of a new child in connection with adoption or foster. Their paid parental leave runs concurrently with FMLA leave. The City of Lake Jackson, which is a smaller municipality within the Houston-Sugar Land metropolitan area, offers up to six weeks for mothers and three weeks for all other employees who qualify for parental leave. Their paid parental leave also runs concurrently with FMLA leave.

There has continued to be a push for paid parental leave at the federal level. A July 22, 2017, article that was published on the USA Today website¹ reported:

"In its 2018 budget, the Trump administration included a national paid leave plan for parents after the birth or adoption of a child. Proposed are six weeks of paid leave for mothers and fathers at an estimated annual cost of \$25 billion, funded by restructuring the federal unemployment insurance system...

Congressional Democrats, meanwhile, have reintroduced the Family and Medical Insurance Leave, or FAMILY, Act, which they first submitted in 2013. It would permit all workers to take up to 60 individual days of paid leave per year to care for a new child, a sick family member or one's own illness. Workers would receive up to 66% of their regular wages to a maximum \$1,000 per week. The program, initially introduced in 2013, would be funded by a 0.4% payroll tax on workers' wages, split evenly between employers and employees...

Republican lawmakers have countered this year with the Strong Families Act. That bill would give employers offering at least two weeks of paid family or medical leave a 25% tax credit for wages paid to workers taking up to 12 weeks of leave. The credit would be capped at \$3,000 per employee per year. The credit would cease entirely two years after enactment."

On February 13, 2017, H.R. 1022 and S. 362 (Federal Employees Paid Parental Leave Act of 2017) were introduced into Congress. As with the bills in 2015, they allow for up to six weeks of paid leave after the birth, adoption or fostering a new child. Federal employees can currently take up to twelve weeks of unpaid family or medical leave in those situations.

POTENTIAL IMPACT FOR A PAID PARENTAL LEAVE PROGRAM:

2015 Impact

Date: September 22, 2017

If the City of Denton offered paid parental leave and modeled it after the City of Austin (up to 6 weeks pay), the approximate number of employees who could have benefitted from the program, as well as the estimated cost for 2014 and 2015, are outlined below. This information is based on the number of employees who added a baby to the health insurance plan and who were eligible for FMLA at the time.

2014	1	2015	5
		(as of Novembe	r 11, 2015)
Number of	Approximate	Number of	Approximate
Employees	Cost*	Employees	Cost*
(includes Police and Fire		(includes Police and Fire	
Civil Service)		Civil Service)	
39	\$236,487.23	35	\$230,032.02

^{*}Based on salary at the time the employee enrolled the baby on the health insurance plan. Cost is inclusive of base salary only. This cost is over and above any costs associated with sick and vacation leave.

It is difficult to determine how many of the employees referenced in the chart above would have been subject to unpaid leave without doing a considerable amount of research. However, the Benefits and Leave Coordinator routinely has discussions with employees going out on leave, and they frequently tell her how long they plan on taking off work based on their accrued leave balances. Based on the discussions she remembers, five employees would have been unpaid had they taken six continuous weeks off in 2014 as well as five employees in 2015.

It should be noted, however, that according to information found on-line and through discussions with the Leave Administrator for the City of Austin, this program has cost Austin much more than they originally anticipated. In fact, an article on the BenefitsPro website² stated "...the city had budgeted for 60 of its employees to use the new benefit the first year, once it became available last October. Instead, in just the first seven months since it became available, 162 parents took the paid leave offer. The bill: \$691,000 — about twice what the city had planned to spend for the first 12 months..."

2017 Impact

Date: September 22, 2017

Using the same criteria from 2015, the number of employees who could have benefitted from a paid parental leave program and the cost associated with such a program for 2016 and 2017, are outlined below

2010	Ó	2017		
		(as of Septemb	er 8, 2017)	
Number of	Approximate	Number of	Approximate	
Employees	Cost*	Employees	Cost*	
(includes Police and Fire		(includes Police and Fire		
Civil Service)		Civil Service)		
44	\$301,775.76	30	\$194,967.84	

^{*}Based on salary at the time the employee enrolled the baby on the health insurance plan. Cost is inclusive of base salary only. This cost is over and above any costs associated with sick and vacation leave.

As far as employees who would have had to use more than their accrued time and, therefore, subject to unpaid time, the Benefits and Leave Coordinator recalls four employees in 2016 and eight employees in 2017.

Councilmember Gregory was interested in knowing the potential cost for a benefit consisting of anywhere from two to eight weeks of full pay, ³/₄ pay, and ¹/₂ pay. The cost above assumes six weeks at full pay, which is consistent with Austin's benefit. If we considered partial payment for six weeks, the cost would be as follows:

Year	Approximate Cost for ¾ Pay	Approximate Cost for ½ Pay
2016	\$226,331.82	\$146,225.88
2017 (as of September 8, 2017)	\$150,887.88	\$97,483.92

STAFF CONTACT:

Carla Romine, Director of Human Resources (940) 348-8344 carla.romine@cityofdenton.com

Date: September 22, 2017 Report No. <u>2017-069</u>

¹ Steven Findlay, Citing Sources [https://www.usatoday.com/story/news/nation/2017/07/22/paid-parental-leave-idea-could-transcend-politics/501967001/News Paid parental leave may be the idea that transcends politics]

²Cook, Dan: Citing Sources: [http://www.benefitspro.com/2014/08/01/austin-city-workers-embrace-paid-parental-leave-po]: para. 3: [Aug 1, 2014]

Date: September 22, 2017 Report No. <u>2017-070</u>

INFORMAL STAFF REPORT TO MAYOR AND CITY COUNCIL

SUBJECT:

Brinker Substation Tree Survey

BACKGROUND:

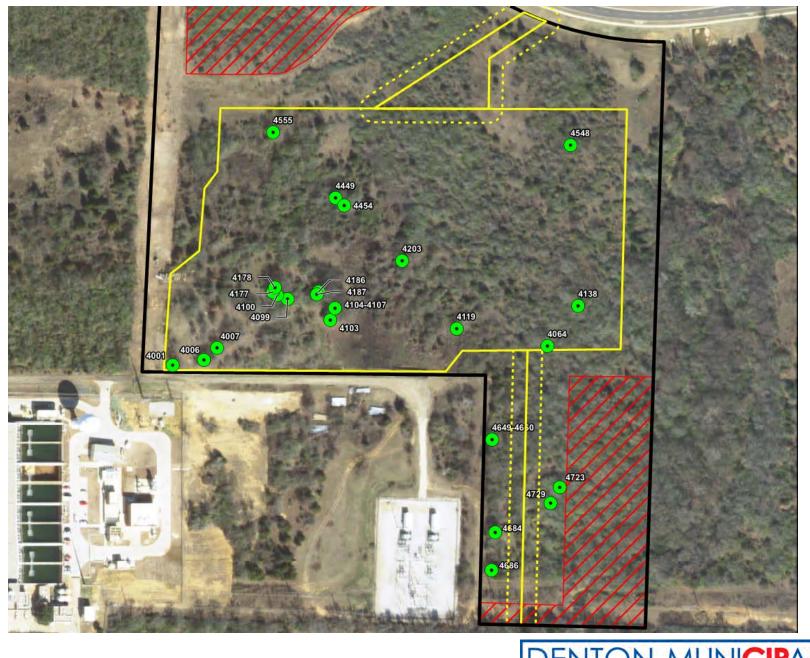
The Brinker Substation site was selected through the Public Involvement Process in late 2015 and then approved by the Public Utilities Board and Denton City Council in early 2016. Using the Denton Development Code, Subchapter 13, Freese & Nichols conducted a tree survey for the Brinker Substation site to determine how many trees of various categories would be removed. Although DME is exempt from any mitigation requirements as stated in Subchapter 35.13.7.A.2.c.v, ("Public Utilities may be exempted from these requirements upon filing route plans prior to tree removal or construction, which satisfactorily demonstrate that the proposed installation lies within routes previously established by a current Master Plan for transportation or public utilities, or within an existing easement recorded prior to the effective date of this ordinance") DME intends to follow the requirements stated in the Denton Development Code. The following exhibits show the substation site that was surveyed and the chart to determine the total caliper inches to be mitigated. Per this plan, and consistent with the Denton Development Code, DME will transfer \$121,938 into the Tree Mitigation Fund in connection with the Brinker Road substation project. In addition to this, DME will prepare a landscape plan for the substation buffer. This is currently not complete but will be completed at part of the project.

ATTACHMENT(S):

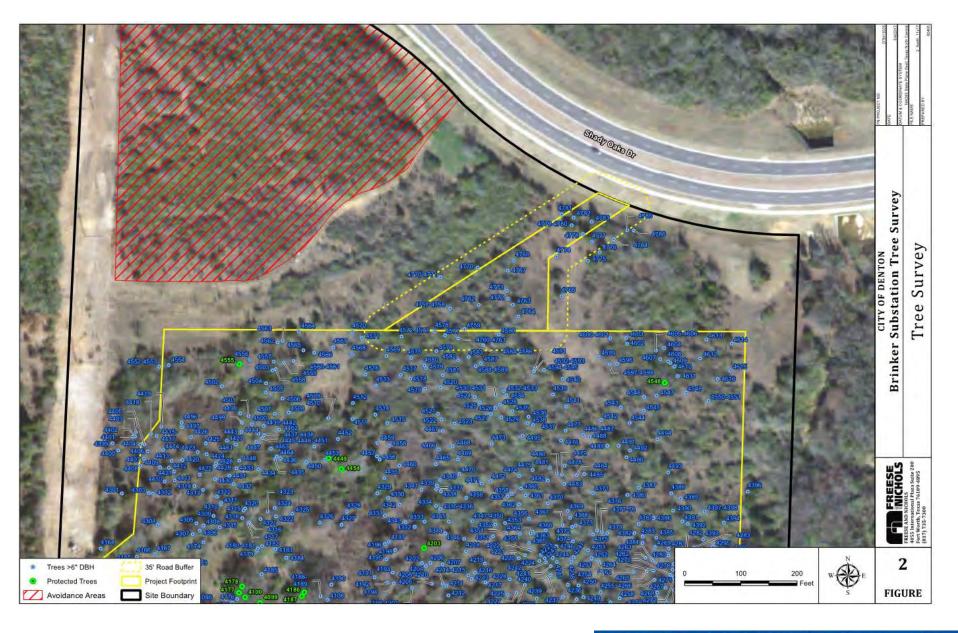
Exhibit A: Brinker Tree Survey

STAFF CONTACT:

Brent Heath
Executive Manager of Energy Delivery
(940) 349-7180
Brent. Heath@cityofdenton.com



DENTON MUNICIPAL ELECTRIC





Brinker Substation Tree Survey

Denton Development Code Mitigation Requirements:

Historic Trees – none

Protected Trees – 807 caliper inches (mitigated at a 1:2 ratio)

Quality Trees – none, exceeds 25% preservation requirement (40% remains)

Large Secondary Trees – 168.5 caliper inches

Secondary Trees – none, exceeds 12.5% preservation requirement (40% remains)

Mitigate a total of 975.5 caliper inches to the tree fund. At an estimated \$125 per caliper inch, this comes out to \$121,938.



Brinker Substation Tree Survey

Denton Mitigation Rules

Protect	ed Tree	s to Remove	Quality Trees and Stands	Large	Secon	dary Trees	Secondary Trees
(Qualit	y trees lai	rger than 18")	(Quality trees between 6"-18")	(non-Qua	lity trees	larger than 18")	(non-Quality trees between 6"-18")
Tree Tag	#	DBH	40% of Quality Tree & Stands will remain,		#	DBH	40% of Secondary Trees will remain, which is
4555	1	22	which is more than the 25% minimum	4468	2	18.5	more than the 12.5% minimum requirement
4203	2	28.5		4150	3	19	
4064	3	19		4653	5	21	
4548	4	26		4324	7	27	
4138	5	31.5		4139	9	18	
4187	7	18.5		4291	10	18.5	
4100	8	21		4334	11	22	
4103	9	21		4280	12	24.5	
4105	10	21		То	tal DBH	168.50	
4106	11	21		Mitigatio	n Ratio	1:1	
4007	12	22.5		Total Calipe	r Inches	168.50	
4099	13	22.5					
4107	14	22.5					
4104	15	23					
4186	16	27					
4177	17	27.5					
4178	18	29					

Total DBH

Mitigation Ratio

Total Caliper Inches

403.50

1:2

807.00

Total Caliper Inches to Mitigate

975.50

Council Requests for Information

Request	Request Date	Staff Responsible	Status
1. Report on the background and level of service for gas well inspections / work session on gas well setbacks	3/21/17	Kuechler	A work session is scheduled for Oct. 17.
2. Work session to 1) review Comp Plan for Economic Development and 2) incentive policy discussion	5/30/17	Booth	A work session is scheduled for Oct. 10.
3. Information on cost determination for curb rate vs drop-off rate at landfill		Cox	Staff is working with a consultant to provide a revised cost of service study.
4. Update on stack of railroad ties— are they being picked up?	6/5/17	Nelson	Ties removed from area along Mingo Rd near Service Center. Crews are working on downtown area.
Discussion of development code criteria for width of streets	6/6/17	Canizares	Water and WW criteria is in process of being updated. Street design criteria is next.
6. Work session on planning & development studies	6/20/17	Mauladad	A work session is scheduled for Oct. 24.
7. Full climate cycle analysis for Denton Energy Center	7/25/17	Banks	Provide an update later in the year after Black & Veatch study; potential Q1 2017/18 project.
8. Survey and report of how other municipalities and school districts fund their School Resource Officers, as well as analysis of calls to school and efficiency	7/25/17	Howell	An ISR is expected for the Friday Sept. 29 report. CM Hileman is meeting with Superintendent Wilson next week.
9. Work session on parking requirements in the Code	8/1/17	Mauladad	Staff is working on a proposed parking amendment for a work session on Oct. 17.
10. Analysis and options for public restrooms on the square	8/3/17	Rosendahl	An ISR is expected for the Friday Sept. 29 report.
11. Info on landfill SUP requirement	8/15/17	Cox	Landscape architect being retained. Working with legal counsel on updating SUP.
12. Request to consolidate Council subcommittees and agendas on the website in one spot	8/22/17	Walters/Kuechler	Staff is working on an interim solution, as well as a plan to transition more meetings to the Granicus platform.
13. Request to minimize extra utility poles and what can be done	8/22/17	Langley/Gillum	Information is included in the Friday Sept. 22 report.
14. Information on paid parental leave benefits	8/22/17	Romine	An ISR is in the Friday Sept. 22 report.

Request	Request Date	Staff Responsible	Status
15. Regular Council updates on DDC progression	9/12/17	Mauladad	Updates will be provided in the Friday reports. An update will also be presented during the Dev Services work session on Oct. 24.
16. Options for missing sidewalk segments along McKinney (across railroad tracks and correcting the rise in the sidewalk), in front of Mack Park, and new DME substation	9/12/17	Nelson/Gillum	An ISR is expected in the Friday Sept. 29 report.
17. Plan to replace or minimize trees that will be removed for the Mayhill Rd widening project	9/12/17	Banks/Gillum	Staff will look at options, including regulations for planting in the medians.
18. Work session on SB4 – how it will impact the community and update on lawsuit. Request for closed session in advance.	9/12/17	Howell/Leal	A work session is scheduled for Oct. 24.
19. Work session on funding for downtown reinvestment grant	9/12/17	Booth	A work session is scheduled for Oct. 10.
20. Consider an ordinance for building height restrictions around the Square	9/12/17	Mauladad	Staff is currently researching.
21. Information and plan for city property at North Lakes park (parcel adjacent to Hwy 77 by the animal shelter)	9/12/17	Vorel/Langley	Information is included in Friday Sept. 22 report.
22. Work session on recorded rules & procedures for Council meetings	9/19/17	Leal	
23. Information on landfill permit and projected height	9/19/17	Cox	Information is included in the Friday Sept. 22 report.
24. Information on options to re-use heat produced from DEC engines	9/19/17	Langley	Information is included in the Friday Sept. 22 report.
25. Work session on process for when a use category is not clearly defined in the DDC (incl. appeals process and communications to surrounding properties)	9/19/17	Mauladad	



City of Denton

City Hall 215 E. McKinney St. Denton, Texas 76201 www.cityofdenton.com

Meeting Agenda City Council

Monday, October 2, 2017 11:30 AM Work Session Room

After determining that a quorum is present, the City Council of the City of Denton, Texas will convene in a Closed Meeting on Monday, October 2, 2017 at 11:30 a.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

1. Closed Meeting:

A. ID 17-1132 Deliberations regarding Personnel Matters - Under Government Code Section 551.074.

Review and discuss the evaluation, duties, discipline, procedures, and contracts for the Municipal Judge and City Attorney.

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN A CLOSED MEETING WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, EXCEPT TO THE EXTENT SUCH FINAL ACTION, DECISION, OR VOTE IS TAKEN IN THE CLOSED MEETING IN ACCORDANCE WITH THE PROVISIONS OF \$551.086 OF THE TEXAS GOVERNMENT CODE (THE 'PUBLIC POWER EXCEPTION'). THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO A CLOSED MEETING OR EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T. CODE, \$551.001, ET SEQ. (THE TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF THE CLOSED MEETING ON THE CLOSED MEETING ITEMS NOTED ABOVE, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, INCLUDING, WITHOUT LIMITATION \$551.071-551.086 OF THE TEXAS OPEN MEETINGS ACT.

CERTIFICATE

I certify that the above	notice of meeting was	s posted on the bulletin	board at the City Hall of the	City of
Denton, Texas, on the	day of	, 2017 at	o'clock (a.m.) (p.m.)	
			CITY SECR	DETADV
			CHISECE	CLARI

NOTE: THE CITY OF DENTON CITY COUNCIL WORK SESSION ROOM IS ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT A SIGN LANGUAGE INTERPRETER CAN BE SCHEDULED THROUGH THE CITY SECRETARY'S OFFICE.

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■ Aug 2017		;	September 201	7		Oct 2017 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Labor Day City Holiday	5	6	7 4 p.m. Public Art Committee	8	9
10	9:00 Public Utilities Board 12:00 Committee on the Environment 5:30 PM- Historic Landmark Commission Cancelled 6:00 p.m. Park Board –adjourn to 9/18	12 9:30am Audit/Finance Committee Noon CC Work Session 6:30 CC Regular Session	13 11:00 Economic Development Partnership Board 5:30 pm Airport Advisory Board Meeting 6:30 PM- Planning & Zoning Commission	14 5:30 Traffic Safety Commission	15	16
17	18 6 p.m. Park Board	19 9:30 Mobility Committee Noon CC Work Session 6:30 CC Regular Session	20	21 4:00pm HaBSCo Meeting Cancelled	22	23
24	25 9:00 Public Utilities Board 4:00 PM- Zoning Board of Adjustment	26 8 <mark>am-4pm 4th Tuesday</mark> Session	27 6:30 PM- Planning & Zoning Commission	28	29	30

Sep 2017			October 2017	7		Nov 2017 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 11:30 Council Luncheon 1:30 Committee on the Environment 5:30 Traffic Safety Commission 6 p.m. Park Board	3	4	9:00 Council Airport Committee 4 p.m. Public Art Committee	6	7
8	9 9:00 Public Utilities Board 5:30 PM- Historic Landmark Commission	10 11:30 Mobility Committee 2:00 2nd Tuesday Session	115:30 pm Airport Advisory Board Meeting6:30 PM- Planning & Zoning Commission	12	13	14
15	16	17 2:00 CC Work Session 6:30 CC Regular Session	18	19 4:00pm HaBSCo Meeting	20	21
22	9:00 Public Utilities Board	24 2:00 4th Tuesday Session	25 6:30 PM- Planning & Zoning Commission	26	27	28
29	30 4:00 PM- Zoning Board of Adjustment	31	Notes:		•	•

FUTURE CITY COUNCIL ITEMS

Note: This is a working draft of pending Council items and is subject to change without notice.

Meeting Date	Deadlines	Item
October 2 – Luncheon	Captions - September 18	Council Appointee Reviews
	Backup - September 28	
October 3 – No Meeting		TML, Houston, TX 10/3-6 National Night Out
October 10 – 2 nd Tuesday Session	Captions – September 25	Council Appointee Reviews
	Backup – October 6	WS – Downtown TIF discussion
		WS – Economic Development Update
		WS – Housing Tax Credit Application Process
October 17 – Work/Regular Session	Captions - October 2	WS – Water Park Update
	Backup – October 13	WS – Code Parking Requirements
		WS – Downtown Visitor Center
		WS – Gas Wells
Al-		WS – Report from Kim Phillips – Visitor Center in Downtown
October 24 – 4 th Tuesday Session	Captions – October 9	WS – Development Department Update
	Backup – October 20	WS – SB 4
		WS – Atmos/Oncor Coalitions Discussion
		PH – Voluntary Annexation
		(ICMA, San Antonio, TX 10/22-25)
October 31 – No Meeting		5 th Tuesday
November 6 – Luncheon	Captions – October 23	
	Backup – November 2	
November 7 – Work/Regular Session	Captions – October 23	
and Transfer of the state of th	Backup – November 3	NY G G1 1 1 2 NG 44 W 4 4 2
November 14 – 2 nd Tuesday Session	Captions – October 30	NLC, Charlotte, NC 11/15-18
27 1 24 27 25 1	Backup – November 10	TT 1 : 11/00 04
November 21 – No Meeting		Thanksgiving, 11/23-24
November 28 – 4 th Tuesday Session	Captions – November 13	
	Backup – November 21	
December 4 – Luncheon	Captions – November 20	
D 1 5 W 1/D 1 C	Backup – November 30	
December 5 – Work/Regular Session	Captions – November 20	
D 1 10 and m 1 c	Backup – December 1	
December 12 – 2 nd Tuesday Session	Captions – November 27	
D 1 10 N 25	Backup – December 8	
December 19 – No Meeting		

Meeting Date	Deadlines	Item
December 26 – No Meeting		Christmas, 12/24-25 City offices closed 12/25 & 12/26

Construction F	Proiects F	Report	Starting	Sept	25-Oct 01.	2017
			– 10		,	

Construction 1 10 josto report otal ting copt 20 cot o1; 2011							
	road closures	Barthold Rd at Intersection of I35 Service Rd going West 700' will be closed (Jun 12-Oct 15)					
Street / Intersection	Detour Routes (if applicable)	Proposed Date of Construction	Proposed Date of Completion	Brief Description of Construction	Contact Department		
RESIDENTIAL							
Barcelona	no	Sep 25, 2017	Oct 27, 2017	Concrete Panel Replacement Worthington to Mesa	Streets		
Bentoaks	no	Sep 25, 2017	Jan 19, 2018	Street Reconstruction Oakhurst to Teasley	Streets		
Bolivar	yes	Jul 6, 2017	Oct 30, 2017	Street Reconstruction Sunset to College	Streets		
Carmel	no	Aug 30, 2017	Sep 29, 2017	Sewer Main Construction Hobson to Chiquita	Wastewater		
Emerson	yes	Aug 14, 2017	Oct 2, 2017	Street Reconstruction Nottingham to Hanover	Streets		
Emery	yes	Oct 9, 2017	Nov 9, 2017	Utility Construction Thomas to Bellemead	Engineering		
Emery	yes	Oct 9, 2017	Nov 9, 2017	Utility Construction Stanley to Thomas	Engineering		

Golden Sands	no	Sep 25, 2017	Oct 27, 2017	Sidewalk and ADA Ramp Replacement Montecito to Canoe Ridge	Streets
Highland	yes	Sep 18, 2017	Sep 25, 2017	Concrete Valley and Curb Repair IOOF to Carroll	Streets
Huisache/Retama/Sagebrush	no	Sep 5, 2017	Oct 13, 2017	Water Line Replacement Yucca to Yuccca	Water
Kendolph	yes	Jul 22, 2015	Temporary Closure	I-35E Hwy Constr. Intersection work North Bound	Engineering
Kingfisher Ct	yes	Aug 1, 2017	Oct 9, 2017	Street Reconstruction Kingfisher to Dead End	Streets
Kingfisher Ln	yes	Aug 1, 2017	Oct 9, 2017	Street Reconstruction Oriole to Cardinal	Streets
Kings Row	no	Aug 7, 2017	Oct 15, 2017	Curb and Gutter/Drive Approaches WB Right Ln Wellington and Sherman	Engineering
McCormick	no	Sep 27, 2017	Oct 10, 2017	Mill Overlay I-35 to Willowwood	Streets
McCormick	no	Jul 31, 2017	Oct 6, 2017	Sidewalk/driveway/Valley gutter repair Willowwood to 135 Service Rd	Streets
Manor Ct	no	Sep 25, 2017	Jan 19, 2018	Street Reconstruction Oakhurst to Teasley	Streets
Mockingbird	yes	Sep 25, 2017	Oct 20, 2017	Concrete Panel Replacement Stockton to Oakshire	Streets
Oakhurst	no	Sep 25, 2017	Jan 19, 2018	Street Reconstruction Oakhurst to Teasley	Streets

Ridgecrest	no	Aug 30, 2017	Sep 29, 2017	Street Construction Pennsylvania to Southridge	Streets
Springtree	yes	Sep 13, 2017	Nov 15, 2017	Water and Sewer Line Construction East McKinney St to Pecan Grove Dr	Engineering
Uland	no	Sep 28, 2017	Dec 4, 2017	Sewer Main Construction Rose to Railroad Ave	Wastewater
Victoria Dr	yes	Aug 1, 2017	Sep 29, 2017	Street Reconstruction Churchill to Nottingham	Streets
MAJOR ROADS					
Barthold	yes	Jun 12, 2017	Oct 15, 2017	Street Construction 135 Svc Rd Intersection to 700' West	Engineering
S. Bonnie Brae	no	Aug 9, 2017	Oct 1, 2017	Shoulder Widening Vintage Blvd to 1500 ft N of Vintage Blvd	Engineering
Centre Place	no	Sep 25, 2017	Nov 10, 2017	Concrete Street Panel Repairs I-35 Service Rd to Alegre Vista	Streets
Fulton	yes	Aug 14, 2017	Sep 22, 2017	Utility Improvements Crescent to Emery	Engineering
Hickory	yes	Aug 23, 2017	Nov 22, 2017	Duct Bank Construction Bonnie Brae to E of Ave H	Engineering
Hickory	yes	Sep 8, 2017	Nov 22, 2017	Duct Bank Construction Stella to Hickory	Engineering
Hickory	yes	Sep 5, 2017	Nov 3, 2017	Waterline Replacement North Texas Blvd to Ave D	Water

Hickory	yes	Jun 16, 2017	Sep 1, 2017	Waterline Replacement Ave F to North Texas	Water
NB I35 Frontage Rd	no	Aug 3, 2017	Oct 1, 2017	Drive Approaches N of Scripture to S of US380	Engineering
Oak	no	Aug 30, 2017	Sep 29, 2017	Sewer Line Replacement Oak & Bell Intersection to Dead End	Wastewater
Riney	yes	Sep 29, 2017	Jul 29, 2018	Road Removal and Replacement N. Elm to 1300' West	Engineering
Roselawn St	no	Aug 9, 2017	Oct 1, 2017	Shoulder Widening Old Bonnie Brae to Roselawn Cemetery	Engineering
E Sherman Dr	no	Aug 7, 2017	Oct 15, 2017	Curb and Gutter/Drive Approaches NB Right Ln Stafford and Wellington	Engineering
US 380	no	Aug 7, 2017	Oct 1, 2017	Drive Approaches East of Ector to Bonnie Brae	Engineering

Note: This provides an Estimate of work to be done the next two weeks. Weather, equipment breakdowns, or other unforeseen problems could cause this schedule to change.

Drainage 349-7116 / Water Distribution 349-7181 / Wastewater 349-8489 / Traffic 349-7342 / Streets 349-7160, streets@cityofdenton.com Engineering 349-8910, engineering@cityofdenton.com / TX DOT 387-1414, romulo.bahamon@txdot.gov / Denton County 349-3420

COMPLETED PROJECTS

Bernard	no	Sep 5, 2017	Sep 22, 2017	Utility Improvements Maple and Bernard Intersection	Engineering
Cordell	no	Aug 14, 2017	Sep 29, 2017	Utility Improvements Fulton to Crescent	Engineering

Geesling	yes	Jul 24, 2017	Sep 1, 2017	Sewer Line Replacement 2836 Geesling to Fishtrap	Wastewater
Knight	yes	Jul 22, 2015	Temporary Closure	I-35E Hwy Constr. Intersection work South Bound	Engineering
E Oak	yes	Aug 14, 2017	Sep 29, 2017	Street Reconstruction Wood to Crawford	Streets
Ponder	yes	Aug 21, 2017	Oct 6, 2017	Street Reconstruction Broadway to Panhandle	Streets
Royal Ln	no	Aug 15, 2017	Oct 15, 2017	Sewer Main Construction Mistywood to Rockwood	Wastewater
Welch	no	Sep 5, 2017	Sep 22, 2017	Utility Improvements Maple and Welch Intersection	Engineering