

Please direct all documents and questions to:  
Stewart White  
Designated Representative  
1100 S. Mayhill Rd.  
Denton, TX 76208  
(940) 349-8623

CITY OF DENTON{PRIVATE }  
ON-SITE SEWAGE FACILITY PERMIT APPLICATION

Permit Number \_\_\_\_\_

Date: \_\_\_\_\_

Please circle the following type of OSSF:

- New construction Aerobic treatment (Permit fee \$500.00)
- New construction Non-aerobic treatment (Permit fee \$300.00)
- On-site sewage facility: Repair, Extension, Alteration (Permit fee \$200.00)

Property Owner's Name: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_  
(Street/P.O. Box) (City/State) (Zip Code)

Owner's Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

Site Address: \_\_\_\_\_  
(Street) (City/State) (Zip Code)

Owner's E-mail: \_\_\_\_\_

Legal Description of the Site: Survey Name: \_\_\_\_\_

Lot:\_\_\_\_\_ Block:\_\_\_\_\_ Tract:\_\_\_\_\_ Abstract: \_\_\_\_\_

Amount of Acreage: \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_

Installer's Name: \_\_\_\_\_

Installer's Telephone Number (\_\_\_\_\_) \_\_\_\_\_

Installer's Fax Number: (\_\_\_\_\_) \_\_\_\_\_

Installer's Registration Number: \_\_\_\_\_

Installer's Mailing Address: \_\_\_\_\_  
(Street/P.O.) (City/State) (Zip Code)

Installers E-mail: \_\_\_\_\_

Designer's Name: \_\_\_\_\_

Designer's License No. \_\_\_\_\_(P.E. or R.S.)

Designer's Telephone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

Designer's Mailing Address: \_\_\_\_\_  
(Street/P.O.) (City/State) (Zip Code)

Designer's E-mail: \_\_\_\_\_

Please complete the following questions:

**I. Residential Facility**

a. Please indicate the type of residential building, which will use the On-Site Sewage Facility.

\_\_\_\_\_

b. Total square feet of living area: \_\_\_\_\_ sq. ft.

c. Number of bedrooms: \_\_\_\_\_

d. Estimated wastewater discharge to the OSSF: \_\_\_\_\_ gallons per day.

e. Will water saving devices be used? /\_/ Yes /\_/ No

f. Will the kitchen have a garbage grinder: /\_/ Yes /\_/ No

g. Indicate type of water supply. /\_/ Private well /\_/ Public water

h. Will there be more than 1 residential facility using the on-site sewage system. /\_/ Yes /\_/ No

A City of Denton Water Well Permit is required if a water well is drilled within the city limits of Denton. Please contact Environmental Services Division (940)

349-8623 for more information.

Name and mailing address of the public water supply.

\_\_\_\_\_  
(Name of water system & I.D. # ) (Street/P.O.) (City/State) (Zip Code)

## II. Commercial Facility

a. Please indicate the type of commercial building which will use the On-Site Sewage Facility.

\_\_\_\_\_

b. Indicate type of business operation or services provided from the commercial facility.

\_\_\_\_\_

c. Indicate type, number and gallons per day of wastewater discharge into the on-site sewage facility from operational/manufacturing processes.

\_\_\_\_\_

\_\_\_\_\_

d. Number of toilet facilities: \_\_\_\_\_

d. Number of lavatory facilities: \_\_\_\_\_

f. Total square feet of the building: \_\_\_\_\_ sq. ft.

g. Estimated wastewater discharge to the OSSF: \_\_\_\_\_ gallons per day.

h. Will a grease trap be used in the building: /\_/ Yes /\_/ No

i. Will a sand trap be used in the building: /\_/ Yes /\_/ No

j. Indicate type of water supply: /\_/ Private well /\_/ Public water

l. Will there be more than 1 commercial/industrial facility using the on-site sewage facility: /\_/ Yes /\_/ No

A City of Denton Water Well Permit is required if a water well is drilled within

the City limits of Denton. Please contact Environmental Services Division at (940) 349-8623 for more information.

k. Name and mailing address of public water system.

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(Name of water system & I.D. #) (Street/P.O.) (City/State) (Zip Code)

### **III. Electrical Permit Requirement:**

An electrical permit shall be obtained from the City of Denton Building Inspection Department and issued to a licensed electrical contractor authorizing connection of all electrical components from an on-site sewage facility to the electrical wiring system serving any building located in the City of Denton. The City of Denton Building Inspection Department shall inspect the electrical components from an on-site sewage facility to the electrical wiring system of any building located in the City of Denton. Contact the City of Denton Building Inspection Department (940) 349-8360.

### **IV. On-Site Sewage Facility Planning Material.**

All planning material must comply with the City of Denton Code of Ordinances and on-site sewage facility standards or administrative rules adopted by the Texas Commission On Environmental Quality.

### **V. Submittal of on-site sewage facility design material.**

1. Survey plat of the lot/tract. The location of 100-year flood plains and flood ways shall be indicated.
2. Soil analysis and site evaluations shall be prepared for each lot/tract.
3. Overall OSSF site plan drawn to scale showing the location of all components of the on-site sewage facility. The site plan must also show the location of water wells, waterways (lakes, creeks, etc.) or any other appurtenance. The size of each tract/lot must be clearly indicated. Replacement areas for OSSFs must be addressed in the design.
4. The OSSF design must give all pertinent information regarding all components of OSSF treatment and disposal systems.
5. Estimated wastewater discharge into the OSSF shall be indicated on the design for each facility connected to the OSSF.

6. The design of all OSSFs located in 100-year flood plains are subject to special planning requirements. The OSSF design must show that the location of the OSSF will not result in damage to the OSSF or result in contamination from the OSSF during flooding.

Application for an On-Site Sewage Facility

7. Variances from OSSF construction standards and administrative rules shall comply with 30 TAC Section 285.3 (h).

**VI. On-site sewage facility permit fee.**

On-site sewage facility permit fees can be paid at the Building Inspection Department located at 215 East McKinney Street. Please attach a copy of the permit fee receipt to this application. Return the completed application and OSSF plan to the City of Denton Environmental Services Division, 1100 Mayhill Road Denton, Texas 76208. If there are any questions regarding the OSSF permitting process please contact Stewart White at (940) 349-8623. Fax number: (940) 349-8629.

**VII. Right of entry.**

The owner/applicant shall provide the City of Denton with the right of entry onto his property for the purpose of inspecting the installation of the OSSF to determine compliance with the OSSF Rules promulgated by the Texas Commission On Environmental Quality.

**VIII. Statement of justification.**

Is the residential/commercial building located more than 200 feet from the City of Denton sewer system? ☐ Yes ☐ No

Please complete the following statement and have it notarized before filing this application.

I \_\_\_\_\_ owner/applicant for a City of Denton On-Site Sewage Facility Permit, hereby certify that the above information is true and correct to the best of my knowledge.

Signature of Applicant \_\_\_\_\_

Sworn to and subscribed before me the undersigned authority this the \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public